Organize Your Genealogy in Evernote in 10 Easy Steps

Embark on a transformative journey into your family's past with the power of Evernote. This comprehensive guide will walk you through 10 effortless steps to organize your genealogy research and unlock the secrets of your ancestry.

Step 1: Create an Evernote Account

Begin your adventure by establishing an Evernote account. This free or premium platform provides you with a central hub for all your genealogical data.

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by Lorine McGinnis Schulze

★★★★☆ 4.2 out of 5

Language	: English
File size	: 1068 KB
Text-to-Speech	: Enabled
Screen Reader	: Supported
Enhanced typesetting	: Enabled
Word Wise	: Enabled
Print length	: 21 pages

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Step 2: Set Up a Genealogy Notebook

Create a dedicated notebook solely for your genealogy research. Name it "Family History" or "Genealogy" for easy identification.

Step 3: Establish a Folder Structure

Organize your genealogy research by creating folders within your notebook. Establish folders for specific branches of your family, time periods, or research topics.

Step 4: Collect and Import Documents

Gather all your existing genealogy documents, including birth certificates, marriage records, and family Bibles. Scan or take photos of these documents and import them into Evernote.

Step 5: Create Individual Notes for Ancestors

Dedicate a separate note to each ancestor in your family tree. Include their name, birth and death dates, marriage information, and any other relevant biographical details.

Step 6: Record Family Stories and Memories

Preserve precious family stories and memories by creating notes dedicated to oral histories and anecdotes. Include details such as dates, locations, and the names of the individuals involved.

Step 7: Embed Research Materials

Enrich your genealogy research by embedding external materials into your Evernote notes. Link to websites, online databases, and family trees.

Step 8: Collaborate with Family Members

Invite family members to collaborate on your genealogy research. Share your Evernote notebook with them to gather additional information and insights.

Step 9: Tag and Annotate Notes

Enhance the organization of your Evernote notes by applying tags and annotations. Use tags to categorize notes by specific topics or ancestors. Add annotations to highlight important details or make observations.

Step 10: Back Up Your Research

Safeguard your valuable genealogy research by regularly backing up your Evernote notebook. Export the notebook as a PDF or zip file and store it on multiple devices or cloud storage services.

With these 10 easy steps, you can transform your genealogy research in Evernote. This powerful tool will empower you to organize your family history, preserve your legacy, and connect with your ancestors in a meaningful way. Embrace the digital revolution and unlock the secrets of your family's past today.
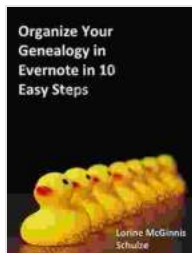
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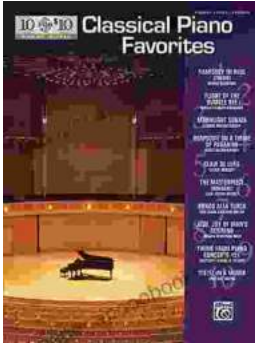|	
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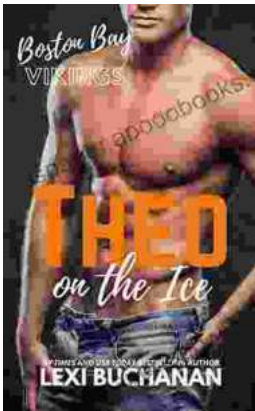
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